



**TEXAS HIGHER EDUCATION  
COORDINATING BOARD**  
*Agency Operations and Communications*  
P.O. Box 12788 Austin, Texas 78711

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LINDA BATTLES, M.P.AFF.  
*Deputy Commissioner  
Agency Operations and  
Communications/Chief  
Operating Officer*  
512-427-6205  
Fax 512-427-6127

KEN MARTIN  
*Assistant Commissioner for  
Financial Services/Chief  
Financial Officer*  
512-427-6173  
Fax 512-427-6169

CHARLES W. PULS, Ed.D  
*Deputy Assistant Commissioner  
for Student Financial Aid  
Programs*  
512-427-6365  
Fax 512-427-6423

ZHEN ZHEN SUN  
*Assistant Commissioner for  
Information Solutions & Services*  
512-427-6259  
Fax 512-427-6447

MARY SMITH, Ph.D.  
*Acting Director  
Human Resources*  
512-427-6193  
Fax 512-427-6510

JOHN WYATT  
*Director  
External Relations*  
512-427-6586  
Fax 512-427-6127

**TO:** Directors of Financial Aid  
Public Institutions of Higher Education

**FROM:** DeChà Reid  
Director, Financial Aid Services

**DATE:** June 18, 2019

**RE:** 2019-20 Educational Aide Exemption (EAE) Final Allocation

This memo is to announce the enclosed 2019-20 final allocation amounts based on the appropriation from fiscal year 2020 for the EAE program.

On April 4, 2019, the 10-day allocation data review materials were issued to institutions for the EAE program. Institutions were invited to confirm that the "EAE Preliminary Allocation Calculation Data" accurately reflected the data submitted to the Texas Higher Education Coordinating Board (THECB). Institutions were allowed 10 days to review the data which ended on April 18, 2019. Through this process, THECB received comments about the data and adjustments to the allocation calculations have been made to reflect those comments.

Institutions participating in the EAE program are required to utilize institutional matching funds to cover at least 10% of each recipient's exemption. Disbursements for EAE funds will require an institution to submit a funds request form as early as **August 1, 2019**, and payment for these requests will be processed after the first day of the new fiscal year, September 1, 2019.

For questions, please contact Financial Aid Services at (844) 792-2640 or [CONTACT US](#) (select the "Financial Aid Question" option in the drop-down selection under **Contact Reason**).

**Enclosed:** [2019-20 \(FY 2020\) EAE Final Allocation](#)

cc: Presidents and Chancellors of Public Institutions of Higher Education