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TO: Directors of Financial Aid
Public and Private/Independent Institutions of Higher Education

FROM: DeChà Reid
Director, Financial Aid Services

DATE: February 26, 2019

RE: REMINDER: 2019-20 (FY 2020) Texas State Financial Aid OPT-
IN/OPT-OUT Form

This is a friendly reminder that the Texas State Financial Aid Opt In/Out Form deadline for the Educational Aide Exemption (EAE), Texas College Work-study (TCWS), Texas College Work-Study (TCWS) Mentorship and Tuition Equalization Grant (TEG) programs is this **Thursday, February 28, 2019**. The Texas Higher Education Coordinating Board (THECB) is required to invite all eligible institutions the opportunity to participate in these programs in order to be included in the allocation calculation process on an annual basis. General rules concerning the invitation are found in [Chapter 4](#), [Chapter 21](#) and [Chapter 22](#) of the Texas Administrative Code under the **Allocations** section for each applicable program.

All institutions are required to complete the enclosed Opt-In/Opt-Out form. Participation in the listed state financial aid programs are contingent upon completing the survey and institutions who do not submit an Opt-In/Opt-Out form by the deadline will not be included in the allocation calculation process for the 2020 Fiscal Year. Institutions that completed a form were sent a copy of the selections made through a confirmation email to the submitter.

For questions, please contact Financial Aid Services at (844) 792-2640 or [CONTACT US](#) (select the "Financial Aid Question" option in the drop-down selection under Contact Reason).

Enclosed: [2019-20 \(FY 2020\) Texas State Financial Aid OPT-IN/OPT-OUT Form](#)